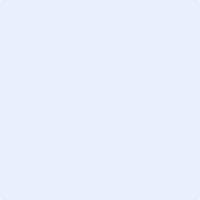


**Booking form for St Michael’s Parish Hall, Old Park, BRISTOL, BS2 8BE**

|  |  |  |
| --- | --- | --- |
| **Name of Contact:** *Click here to enter text.* | **Reference number:**  **FOR BNS USE ONLY.** | Click here to enter text. |
| *If you are booking on behalf of an organisation:*  **Organisation name:** *Click here to enter text.*  **Nature of organisation:** *Click here to enter text*.  **Name of person responsible for the session, if not the named Hirer:** *Click here to enter text.* | | |
| **Postal address:** Click here to enter text.  **Daytime phone number:** *Click here to enter text.* **Mobile phone number:** *Click here to enter text.*  **Email address:** *Click here to enter text.*  *To help reduce our carbon footprint invoices are sent via email as standard.* | | |
| **Booking details**  **Date**: *DD-MM-YYYY* **Start Time:** *Hour Minutes* **Finish Time:** *Hour Minutes* **Date**: *DD-MM-YYYY* **Start Time:** *Hour Minutes* **Finish Time:** *Hour Minutes* **Date**: *DD-MM-YYYY* **Start Time:** *Hour Minutes* **Finish Time:** *Hour Minutes*  **If you are looking for a regular booking please use put the date of the first occurrence above and then state below how regularly the booking reoccurs below and an end date.**  **Reoccurrence: ----------- End date:** *DD-MM-YYYY*  **Type of function** (e.g. party, speaker meeting, performance, rehearsal, playgroup etc.): *Click here to enter text*.  **Will music be played?** Yes ☐ No ☐  **Approximate number of people expected:** *Click here to enter text*.  **Will you require use of the kitchen for preparation of food/hot drinks?** Yes ☐ No ☐ | | |
| **Hire Charge** - Please *see the rates card for details of charges.*  Please calculate the total hire charges due for the session(s) booked and write here: *Click here to enter amount*.  *Please note - the Hall is exempt from VAT* | | |

**Declaration -** *Please tick the box to confirm you agree to the T&C’s and then sign (or insert image of signature) and date below:*

* I confirm have read the Hirers Guide (which includes terms and conditions) supplied with this booking form and agree to abide by them.

Signed: 

Date: *DD-MM-YYYY*

# Please return this booking form to BNS, 18 Badminton Road, Downend, Bristol, BS16 6BQ or email it to:

[**hallbookings@bns.co.uk.**](mailto:hallbookings@bns.co.uk)